

INFORMATION NOTE

Banvit Bandırma Vitaminli Yem Sanayii Anonim Şirketi located at Ömerli Mahallesi, Ömerli Sk. No:208 Bandırma/ Balıkesir ("**Company**") takes maximum care of security of your personal data. In this regard we give importance to process and storage of personal data provided to us in accordance with the Law on Protection of Personal Data numbered 6698 ("**Law**").

1. Collection, Processing and Purposes of Processing of Personal Data

Your personal data (information that identifies you directly or indirectly) including your special personal data from time to time (e.g. health data, criminal record) shall be collected and processed by our Company;

- a) for execution and administration of employment,
- b) for ensuring compliance with obligatory corporate procedures,
- c) for the execution or performance of the contract/business relationship,
- d) for the performance of our Company's obligations which are required to be performed within the scope of employment and applicable legislation,
- e) for promotion purposes (e.g. publishing of your images/videos in the Company's social media account), only if you have provided your explicit consent within this regard,
- f) for the cases where processing of data is obligatory due to establishment of a right,
- g) for the cases where processing of your personal data is necessary for ensuring the security of our Company or the legitimate purposes of our Company,
- h) for conducting necessary transactions for your employment in the Company, preparation of your personal file,
- i) for conducting operations of human resources and administrative works,
- j) for conducting operations regarding the employees' secondary rights and interests.

2. To Whom and For Which Purposes the Processed Personal Data May Be Transferred

When it is required for the purposes stated above, we may transfer your personal data to our business partners, solution partners, group companies, suppliers, persons who perform services, governmental institutions and offices and/or other countries including our server that is located in abroad including but not limited to European Union, United Arab Emirates and Dubai, within the scope of conditions and purposes of processing of personal data stated in articles 8 and 9 of the Law.

3. Method and Legal Cause of Collection of Personal Data

Your personal data is obtained by various means in all kinds of written or electronic communication for the performance of our Company's obligations which are required to be performed within the scope of agreements executed by our Company and to fulfill its obligations arising from legislation. Within this regard your personal data is processed and transferred within the scope of conditions and purposes of processing of personal data stated in articles 5 and 6 of the Law and for the purposes stated in article 1 and 2 of this notice.

In addition, your personal data is collected by cameras in accordance with our Company's lawful purpose stated above, in order to ensure the security within the Company.

Furthermore, your personal data is also collected by fingerprint system applied for entrance to certain offices in our workplaces, in order to ensure the access security to certain information within the Company.

4. Data Security

Our Company protects your personal data in full compliance with all reasonable technical and administrative security controls, which are required to be conducted according to information security standards and procedures, and at an appropriate level against the potential risks.

5. Data Subject's Rights

When you submit your requests regarding your rights to our Company, our Company shall respond to such request by the methods stated in this notice without any charge and within 30 days at the latest, depending on the nature of the request.

You have the following rights;

- Right to acknowledge whether the personal data is processed,
- Right to request information on the matter, if the personal data is processed,
- Right to acknowledge the purpose of processing of personal data and whether the personal data is used in accordance with such purpose,
- Right to know the third parties to which the personal data are transmitted domestically or in abroad,
- If the personal data is processed wrongfully or deficiently, right to request for correction of the personal data and to request notification of the transaction performed in this respect to third parties, to which personal data is transferred,
- Right to request for deletion or disposal of the personal data,
- Right to object to occurrence of a circumstance against the interest of the data subject, which came to existence as a result of analyzing the processed data exclusively by automatic systems,
- Right to request for compensation for the damages incurred due to unlawful processing of personal data.

You may submit your applications regarding the matters on processing of your personal data to privacy.tr@brf-tr.com (i) in writing or (ii) by registered electronic mail, secure mobile signature, mobile signature or (iii) your e-mail address that are already in our records. Depending on the nature and method of your request, the Company may request additional confirmations in order to identify whether the applications really belongs to you and to protect your rights. For example; if you apply to the Company by using your e-mail address that are already in our records, we may contact you through another method and request you to confirm that such request is yours.

Your requests will be finalized as soon as possible depending on the nature of request and within thirty days at the latest, without any charge. However, if the request requires incurring a certain cost, our Company may charge you with the amounts stated in the tariff determined by the Board of Protection of Personal Data.
